

**SYLLABUS AND SCHEME OF EXAMINATION FOR SELECTION OF UNDER SECRETARY / LAW AND ASST. DRAFTSMAN IN LAW & LEGISLATIVE AFFAIRS**

**Syllabus :**

- (I) Paper on English – 100 marks; time – 3 hrs
  - (a) Essay writing
  - (b) Precise writing
  - (c) Grammar etc.
- (II) General Knowledge - 100 marks; time-3 hrs
  - (a) Objective types
  - (b) Aptitude test
- (III) Law Paper-I – 100 marks; time – 3 hrs
  - (a) Constitution of India
  - (b) Code of Civil Procedure
  - (c) Transfer of Property Act
  - (d) Indian Contract Act
  - (e) Legislative Drafting
- (IV) Law Paper-II – 100 marks; time-3 hrs
  - (a) Indian Penal Code
  - (b) Criminal Procedure Code
  - (c) Indian Evidence Act
  - (d) Law of Torts
- (V) Interview, Viva-voce – 50 marks

**Scheme of Examination and Viva-voce** : Candidates who obtain fifty percent or more marks or corresponding grade in the written examination may be made eligible for Interview or viva-voce test.

Selection of candidates shall be made on the basis of cumulative value obtained in the written and viva-voce test.

The object of the viva-voce test is to assess the suitability of the candidate for the posts by judging the mental alertness, knowledge of law, clear and logical exposition, ability on decision making, skills, attitude, ethics, power of assimilation, power of communication, character and intellectual depth and the like of the candidate etc.