



मेकॉन लिमिटेड

भारत सरकार का संस्थान

MECON LIMITED

A Government of India Enterprise

राँची/Ranchi-834002, झारखण्ड, Jharkhand, भारत India

ईमेल/E-Mail : recruitment2019@meconlimited.co.in

वेबसाइट/Web site : http://www.meconlimited.co.in

CIN No. U74140JH1973GOI001199



Ref. Adv. No:11.73.4.3/2019/Reg/02 dated : 20.02.2019

REQUIREMENT OF EXECUTIVES IN THE REGULAR SCALE OF PAY

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from committed, result oriented, suitably qualified and experienced individuals as per details given below:

1. POST CODE, POST, GRADE, NO. OF POST, EDUCATIONAL QUALIFICATION & EXPERIENCE :

Post Code	Post	Grade	No. of Post	Educational Qualification	Required Experience (As on 20.02.2019)
MANAGEMENT ADVISORY SERVICES					
1	Jr. Executive (Cost Estimation)	E1	2	Degree in engineering with MBA (Specialization in Finance) or equivalent (2 years duration)	Minimum 02 years experience in the field of cost estimation in engineering/ industrial projects.
2	Sr. Executive (Market Research)	E3	1	Degree in engineering with MBA (Specialization in Marketing) or equivalent	Minimum 09 years experience in the field of market survey / market research in the areas of industrial products including ferrous & non-ferrous products.
GEOLOGY, MINING & MINERAL BENEFICATION					
3 (A)	Jr. Executive (Mineral Processing)	E1	1	Degree in Mineral Engineering.	Minimum 02 years (for E1) / 05 years (for E2) Industrial experience in mineral processing plant/ coal washery/ equipment design or operation of mineral processing plant.
3 (B)	Executive (Mineral Processing)	E2			
4 (A)	Executive (Geologist)	E2	1	M Sc. Tech/ M. Tech in Geology	Minimum 05 years (for E2) / 09 years (for E3) experience in computerized ore body modelling / Coal seam modelling.
4 (B)	Sr. Executive (Geologist)	E3			
5 (A)	Design Engineer (Coal Mining – Underground)	E2	1	Degree in Mining Engineering and 1st class Mines Manager Certificate from DGMS for coal.	Minimum 05 years (for E2) / 09 years (for E3) experience in Coal mine planning through MINEX software.
5 (B)	Sr. Design Engineer (Coal Mining – Underground)	E3			
6 (A)	Design Engineer (Metal Mining – Underground)	E2	1	Degree in Mining Engineering and 1st class Mines Manager Certificate from DGMS for metal.	Minimum 05 years (for E2) / 09 years (for E3) experience in underground Metal Mines. Experience of Mine planning using underground planning software will be preferred.
6 (B)	Sr. Design Engineer (Metal Mining – Underground)	E3			
7	Manager (Mineral Processing)	E4	1	Degree in engineering / M.Tech in Mineral Processing.	Minimum 13 years experience of operation or design of mineral processing plant.



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INFRASTRUCTURE					
8	Asstt. Design Engineer (Civil)	E1	2	Degree in Civil Engineering or equivalent.	Minimum 02 years experience in execution of infrastructure / building projects.
OIL & GAS					
9 (A)	Manager (O&G)	E4	6	Degree in Civil / Mechanical Engineering or equivalent.	Minimum 13 years (For E4) / 17 years (for E5) / 21 years (for E6) experience in Long Distance Pipeline/ City Gas Distribution design/execution/project monitoring
9 (B)	Sr. Manager (O&G)	E5			
9 (C)	AGM (O&G)	E6			
PERSONNEL					
10 (A)	Manager (Personnel)	E4	2	Post Graduate Diploma/ Masters Degree in HRM/ Personnel Management/ Industrial Relations/ labour welfare/ social work or Equivalent (2 Years duration).	Minimum 13 years (for E4) / 17 years (for E5) experience in handling entire gamut of HR and Industrial Relations functions.
10 (B)	Sr. Manager (Personnel)	E5			
MARKETING					
11 (A)	Sr. Executive(Marketing)	E3	2	Degree in engineering with MBA (Specialization in Marketing) or equivalent (2 Years duration)	Minimum 09 years (for E3) / 13 years (for E4) experience in marketing and one or more areas in Business Development, Bid Management, Proposal Management and estimation.
11 (B)	Manager (Marketing)	E4			
FLUID SYSTEMS & PIPING DIVISION					
12	Design Engineer (FS&PD)	E2	2	Degree in Mechanical Engineering or equivalent	Minimum 05 Years experience in design & engineering / operation & maintenance in oxygen plant/ Re-heating furnace
MATERIAL HANDLING					
13 (A)	Design Engineer (Material Handling)	E2	1	Degree in Mechanical Engineering or equivalent	Minimum 05 years (for E2) / 09 years (for E3) experience in detailed design for long distance conveyors / pipe conveyor of minimum 5 kilo-meters long.
13 (B)	Sr. Design Engineer (Material Handling)	E3			
CIVIL					
14	Design Engineer (Civil)	E2	1	Degree in Civil Engineering and M.E./ M.Tech in Geotechnical Engineering / Soil & Foundation Engineering	Minimum 05 years experience (including at least 3 years Field execution experience for Geotechnical Investigation of industrial projects on behalf of reputed investigating agency and minimum 01 year Laboratory testing experience for Geotechnical Investigation).



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CONTRACTS

15 (A)	Executive (Contracts)	E2	1	Degree in engineering	Minimum 05 years (for E2) / 09 years (for E3) experience in commercial / contracting activities in industrial organizations.
15 (B)	Sr. Executive (Contracts)	E3			
16 (A)	Sr. Executive(Contracts)	E3	1	Degree in engineering	Minimum 09 years (for E3) / 13 years (for E4) experience in commercial / contracting activities in industrial organizations.
16 (B)	Manager (Contracts)	E4			
17 (A)	Sr. Manager (Contracts)	E5	2	Degree in engineering	Minimum 17 years (for E5) / 21 years (for E6) experience in commercial / contracting activities in industrial organizations.
17 (B)	AGM (Contracts)	E6			

LEGAL

18 (A)	Legal Officer	E2	1	Degree in Law (BL/LLB or equivalent)/ bachelor of Law (5 Years integrated course)	Minimum 05 years (for E2) / 09 years (for E3) experience in the field of Law in India such as practicing at Bar/ working with law firms/ handling legal work under employment with Private/ Public organisations or with State/ Central Government. Desirable: Drafting / scrutinizing/ vetting of commercial deeds/ documents including, inter-alia, instruments, affidavits, deeds, agreements, Contracts, indemnity bond, bank guarantee, consortium & collaboration agreement etc.
18 (B)	Sr. Legal Officer	E3			

PROJECTS

19	Executive (Contracts)	E2	1	Degree in engineering	Minimum 05 Years experience in pre tender and post tender Contract management activity.
20	Sr. Executive (Contracts)	E3	1	Degree in engineering	Minimum 09 Years experience in pre tender and post tender Contract management activity.
21	Manager (Contracts)	E4	1	Degree in engineering	Minimum 13 Years experience in pre tender and post tender Contract management activity.



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FINANCE

22 (A)	Accounts Officer	E2	1	Chartered Accountant from ICAI / Cost and Management Accountant from ICAI	Minimum 05 years (for E2) / 09 years (for E3) experience in a public limited company and/ or PSU company in the area of finance & accounts such as preparation of company's accounts & audit compliances, processing of contractors/ vendors bills & statutory compliances, tender related matters, direct tax matters & GST matters etc.
22 (B)	Sr. Accounts Officer	E3			
23 (A)	Sr. Manager (Finance)	E5	1	Chartered Accountant from ICAI / Cost and Management Accountant from ICAI	Minimum 17 years (for E5) / 21 years (for E6) experience in a public limited company and/ or PSU company in the area of finance & accounts such as preparation of company's accounts & audit compliances, processing of contractors/ vendors bills & statutory compliances, tender related matters, direct tax matters & GST matters etc.
23 (B)	AGM (Finance)	E6			
24 (A)	Sr. Manager (Finance)	E5	1	Chartered Accountant from ICAI / Cost and Management Accountant from ICAI	Minimum 17 years (for E5) / 21 years (for E6) experience in a public limited company and/ or PSU company in the area of merger & acquisitions such as drafting proposal for merger/ demerger/ acquisition/ restructuring from seller's perspective/ buyer's perspective, evaluation of such proposal, tax implications, financial implications, valuation of shares, valuation of business, statutory & legal compliances etc.
24 (B)	AGM (Finance)	E6			

Note:-

A. For Post Code 1 to 21:-

- The prescribed educational qualification should be acquired through Regular/ Full Time mode only.
- The candidates should have secured minimum 65% of marks (55% in case of SC / ST candidates) in the requisite educational qualification (AICTE / UGC approved). Such percentage should be of aggregate marks for all years / semesters.

B. For Post Code 22 (A) to 24 (B) :-

- The above percentage of marks in the prescribed educational qualification shall not be applicable for post code 22 (A) to 24 (B).

C. The required experience for all the posts as mentioned above shall be Post Qualification work experience only.



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2. GRADE & UPPER AGE LIMIT:

Sl.No.	Grade	Upper Age limit* (as on 20.02.2019)
1	E1	30 Years
2	E2	32 Years
3	E3	36 Years
4	E4	40 Years
5	E5	44 Years
6	E6	47 Years

- Age relaxation will be available for SC/ST/OBC (non-creamy layer)/PwD (Person with Disability) & Ex-servicemen (ESM) candidates shall be as per Government of India guidelines.

3. GRADE & PAY SCLAE:

Sl.No.	Grade	Pay scale (Pre-Revised)
1	E1	Rs.20600-3%-46500/-
2	E2	Rs.24900-3%-50500/-
3	E3	Rs.32900-3%-58000/-
4	E4	Rs.36600-3%-62000/-
5	E5	Rs.43200-3%-66000/-
6	E6	Rs.51300-3%-73000/-

- 4. REMUNERATION:** In addition to Basic Pay and DA (IDA pattern), the selected candidate will be eligible for subsidized accommodation, if available, or HRA in lieu thereof, Perks & Allowances (as admissible under 'Cafeteria Approach'), Performance Related Pay (PRP) and various other benefits like medical facilities for self and dependent family member, PF, Gratuity, Leave encashment etc as per Company's rules.

5. APPLICATION FEE:

- Candidates are required to make a payment of Rs. 1000/- (Rs. One thousand only) as Application Fee through Online mode as per the following details :-

Name of the Bank	Bank of Baroda
Branch	Lalpur, Ranchi, Jharkhand
IFSC Code	BARB0LALRAN (5 th Character is zero)
A/c no.	41110200000192
Beneficiary Name	MECON Limited
Account Type	Current Account

- Candidates are required to enter the Transaction details such as transaction no., date of transaction, name of bank in the online application form. Candidates belonging to SC / ST, Persons with Disability (PwD) and Ex-servicemen category are exempted from payment of fee.
- Application without fee/ less fee shall be rejected.
- Application fee is non-refundable.**



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6. HOW TO APPLY :

- Candidates satisfying the conditions of eligibility criteria shall apply on-line through our website www.meconlimited.co.in -> **Careers -> Career Opportunities -> Click here to apply Online** from **21.02.2019 to 25.03.2019**. No other mode of submission of application is allowed.
- Before applying on-line, a candidate must have an active email ID and a mobile phone number. Any important information including Corrigendum / Changes / Updates, and information to candidates and general instructions (including call letters for interview) during the course of engagement process shall be made available either through the website or on the e-mail id provided by the candidates. Candidates may therefore provide a valid e-mail id and mobile phone number and **keep it active for atleast one year**.
- Candidates are advised to fill their name, father's name, date of birth, category (Gen/OBC (NCL)/SC/ST/ EWS/PwD) in the Online application form very carefully, as they will not be allowed to change these items subsequently and no request in this regard will be entertained.
- The candidate should have the relevant documents/certificates pertaining to age, qualification, caste, experience, Disability Certificate (if applicable), Ex-servicemen certificate (if applicable) Meritorious Sportspersons certificate (if applicable) and scanned copy of Latest passport photograph in JPG/JPEG format (size not exceeding 40 KB each) and signature in JPG/JPEG format (size not exceeding 30 KB each) ready before applying on-line, for upload. Candidates should also keep their self-attested documents ready in the PDF format (not exceeding 1 MB). In case of multiple documents, all the documents should be merged into a single PDF file (not exceeding 1 MB).
- The prescribed formats for Caste, Tribe, EWS, Disability & Ex Servicemen, shall be provided in our website www.meconlimited.co.in. Candidates are required to download and fill in the same before uploading.
- Queries, if any, may be addressed to the following e-mail id recruitment2019@meconlimited.co.in.
- MECON shall not be responsible, if candidates fill up their details wrongly and consequently their application is rejected.
- MECON will not be responsible for any candidate for not being able to submit their online application within the last date on account of system error or for any other reasons.
- A Candidate can apply for one post only.**

7. IMPORTANT DATES:

Sl. No.	Activity	Date
1.	Opening date for submission of online application.	21.02.2019 (06:00 PM)
2.	Closing date for submission of online application.	25.03.2019 (06:00 PM)

- SELECTION MODE:** The mode of selection shall be Personal Interview. The mode of selection may be changed, if required, at the discretion of Management.

- TRAVELLING ALLOWANCE FOR INTERVIEW:** Candidates appearing for the interview for selection shall be paid Travelling Allowance as given below:

Grade	Travelling Allowance
E1 to E3	III Tier A/C (3A)/ CC by Rail/ Rs. 7 per Km by road.
E4 to E6	II Tier A/C (2A)/ III Tier A/C (3A)/ First Class/ CC by Rail/Rs. 7 per Km by road.



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10. GENERAL CONDITIONS :

- I. Those working in Central Govt. / State Govt. / PSUs etc. must produce No Objection Certificate (NOC) at the time of interview.
- II. Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- III. Company takes no responsibility to collect any certificate/ remittance sent separately. Candidates are advised, in their own interest, to ensure that all the required certificates/ testimonials are uploaded.
- IV. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application. Multiple applications from the same person against a post is not permitted and such applications are liable to be rejected.
- V. Reservation and relaxations for SC/ST/OBC (non-creamy layer)/EWS/PwD (Person with Disability) & Ex-servicemen (ESM) candidates shall be as per Government of India guidelines. In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available as per Govt. of India guidelines.
- VI. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC (Non-Creamy Layer) candidates and such candidates will have to indicate their category as General. Category once filled cannot be changed subsequently.
- VII. Mere submission of application and fulfilling the eligibility criteria gives no right to appear for interview and/or employment. The management reserves the right to short list the candidates for Interview. No correspondence shall be entertained about the outcome of the application.
- VIII. MECON reserves the right to cancel/restrict/modify or alter the recruitment process and also reserves the right to increase/decrease/add/delete any post or discipline, if required without issuing any further reason or assigning any reasons whatsoever.
- IX. Furnishing of wrong/false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong/false information. If at any stage during the recruitment and selection process, it is found that a candidate has furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected forthwith.
- X. The joining of the selected candidate shall be subject to being found medically fit by the medical Board of Company's Hospital (Ispat Hospital, Shyamali, Ranchi).
- XI. Any update, corrigendum etc of this advertisement shall be posted at Company's website - www.meconlimited.co.in only. Hence candidates are requested to regularly check the website.
- XII. Canvassing in any form shall disqualify the candidate.
- XIII. Only Indian Nationals are eligible to apply.
- XIV. No correspondence shall be entertained about the outcome of the application.
- XV. Any dispute with regard to the recruitment against this advertisement shall be under the legal jurisdiction of Ranchi (Jharkhand) district only.

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