

**Department of Health & Family Welfare.
Himachal Pradesh, Shimla-171009.**

No. HFW-H (I) B (4)32/80

Dated, Shimla-9 the:- 2018

" MEMORANDUM "

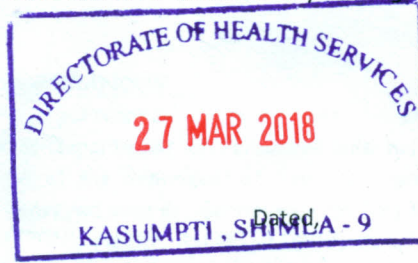
In pursuance to the policy formulated by the Govt/Instructions contained in Department of Personnel vide his letter no. Per(AP-II)F(4)-89, Dated 18/01/1990 to the employment of the dependent of Govt. Servants who died while service and further approval of the Government conveyed vide Pr. Secretary (Health) to the Govt. of H.P. letter No. Health-A-B(2)-8/2018 Dated 07/03/2018, Health A-C(15)-1/2017, dated 7/3/2018 and letter No. Health-A-B(2)-10/2018, dated 09/03/2018, the following candidates are hereby offered the appointment to the post of Clerk against the available vacant post in Health & Family Welfare Department (in relaxation of 5 % quota meant for such appointments) on contract basis on fixed monthly contract emoluments i.e.Rs. 5910+1900 GP = Rs.7810/- on compassionate grounds as per terms and conditions given below :-

Sr. No.	Employee Name & Address	Designation	D.O.B.	Place of posting
1.	Sh. Pankaj Kumar S/O Late Sh. Jagdev Kumar, R/O Vill. Kihal, P.O. Sach Tehsil & Distt. Chamba	Clerk	18/1/1990	CMO Office Chamba
2.	Miss Sunita D/O Late Sh. Jeet Bhadur R/O V&PO Kamand Tehsil Sadar, Distt. Mandi, H.P.	Clerk	1/11/1996	CMO Office, Mandi
3.	Sh. Devinder chandel S/O Late Sh. Dila Ram, Dy. Ranger, Vill. Baila PO Saryanji Tehsil, Arki, Distt. Solan H.P.	Clerk	5/9/1987	State Mental Hospital & Rehb. Centre, Shimla-5.

TERMS AND CONDITIONS:-

- 1 The appointment is on Contract Basis on fixed monthly contractual emoluments Rs. 7810/- per month i.e. initial of the pay band of Rs. 5910-20200+1900 G.P.
- 2 The appointment is purely on contract basis and liable to be terminated at any time by serving an one month notice from either side viz a viz the appointee or the appointing authority.
3. The appointment carries liability to serve in any part of H.P.
4. The contractual appointee will be entitled for 3% increase in the contractual remuneration on completion of one year tenure subject to the further renewal of contractual period of the individual concerned.
- 5 The contractual appointee will be entitled for one day casual leave after completion of one month's services. This can be accumulated upto one year. No leave of any other kind is admissible to the contractual employee. However, the contractual appointee will also be entitled for 135 days maternity leave, 10 days medical leave and 5 days special leave. No leave of any other kind is admissible to the contractual employee. He will not be entitled for medical reimbursement and medical etc.
- 6 Unauthorized absence from the duty without the approval of the controlling officer, shall automatically leads to the termination of contract. Contract appointee shall not be entitled for contractual remuneration for the period of absence from duty.
- 7 An official appointed on contract basis, who have completed three years tenure at one place of posting, will be eligible for transfer on need basis wherever required on administrative grounds.
- 8 The appointment is further subject to the production of following certificates/documents before joining the duty:-
 - a) Certificate of Medical Fitness issued by the CMO of the concerned district.
 - b) Certificate of Educational Qualification i.e.10+2 from any recognized Board/University/proof of age thereof.
 - c) Character certificate from the Magistrate 1st Class or any Gazetted Officer to whom the candidate is known for the last three years.
 - d) Certificate of Bonafide Resident of Himachal Pradesh.
 - e) A certificate if he/she belongs to SC/ST/OBC/WFF/IRDP/Ex. Serviceman from the competent authority.
 - f) A declaration that candidate have not /shall not have more than one living husband/wife.
 - g) A declaration to the effect that if any of the information or documents submitted by him/her proved false, her/his services will be terminated.
 - h) The appointment is subject to the verification of her/his character antecedent.
 - i) No TA/DA will be allowed for joining the duty.
 - J) that the appointment is subject to the conditions as laid down vide Pr. Secretary (Health) to the Govt. of H.P. letter No, referred to above (copy enclosed)

If the above Terms and Conditions are acceptable to them, they should report for duty in the offices as mentioned above HP within 15 days failing which the offer will be treated as cancelled.



Director Health Services,
Himachal Pradesh

Endst.No as above.

2018.

Copy forwarded for information and n/action to:

1. The Principal Secretary (Health) to the Govt. of H.P. Shimla-2 w.r.t his office letter referred to above, for information and necessary action, please.
2. The CMO Chamba, Mandi & Solan , H.P, or information and n/a. Before entertaining the joining of the above concerned contractual appointee, it is his soul responsibility to examine and scrutinize require documents as mentioned above at his own level. Beside above contract agreement may also be obtained from his/her along with all other required documents. The specimen of contract agreement and other relevant documents enclosed herewith . the joining of the contract appointee may please be intimated to the Directorate in due course of time.
3. Personal / Guard File.

Director Health Services,
Himachal Pradesh.