

## **For the Post of Group-D Staff**

**Preliminary Screening Examination:** The questions in Preliminary Screening Examination will be of a 'Multiple choice Objective type' Paper comprising questions on (i) General Knowledge & Current Affairs (20 marks), (ii) General Intelligence and Simple Arithmetic (10 marks). Each question will carry 01 (one) mark and the paper will be of 01(one) hour's duration. Candidates will be required to qualify the test cumulatively. The Questions will be set in Bengali and English versions.

**General Knowledge & Current Affairs:** Questions will be designed to test the candidate's general knowledge of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observation and experience. The test will also include questions relating mainly to the State of West Bengal and other States of India especially pertaining to Sports, History, Literature, Culture and Geography, Economic Scene, Polity etc.

**General Intelligence & Simple Arithmetic:** The syllabus for General Intelligence would include questions of both verbal and non verbal type. The test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc. The test will also include questions designed to test the candidates' abilities to deal with abstract ideas, any symbols and their relationships, arithmetical computations and other analytical functions.

**Written Examination:** The questions in the Written Examination will be on (i) General English (10 marks) and (ii) Arithmetic (05 marks). The Test will be of 01 (One) Hour's duration. Candidates will be required to qualify in each of the tests separately. The Commission will have full discretion to fix the minimum qualifying marks cumulatively. The Questions will be set in Bengali and English versions.

**General English:** Candidates' understanding of the fundamentals of the English Language such as Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc.

**Arithmetic:** Questions of this component will cover number system including questions on simplification, decimals, fractions, LCM, HCF, Average, Ratio and proportion, percentage, profit and loss, discount, simple interest, time and work, time and distance.