

# सहायक आयुक्त (विभाग अधिकारी), बृहन्मुंबई महानगरपालिका

परीक्षेचे टप्पे : लेखी परीक्षा - २०० गुण,

मुलाखत - ५० गुण.

-: परीक्षा योजना :-

विषय व संकेतांक	प्रश्न संख्या	गुण	दर्जा	माध्यम	कालावधी	प्रश्नपत्रिकेचे स्वरूप
विहित अभ्यासक्रमावर आधारीत (०६७)	१००	२००	पदवी	मराठी - इंग्रजी	एक तास	वस्तुनिष्ठ बहुपर्यायी

निगेटिव्ह गुणदान - प्रत्येक तीन चुकीच्या उत्तरांसाठी एका प्रश्नाचे गुण वजा करण्यात येतील.

-:अभ्यासक्रम:-

खालील घटक व उपघटकांचा समावेश असेल

Sr.No.	Topics
1)	<b><u>Administration and Management</u></b> : Principles of Administration, organizational structures with special reference to Municipal Corporations, The Mumbai Municipal Corporation Act,1888, 74th Amendments to Indian Constitution, Areas of interface between the Government & the Municipal Corporations, Local Self Government, Concept of development administration, key concepts of Management-planning, organizing, authority, delegation, control, Human Relations; Responsive administration, E-Governance.
2)	<b><u>Personnel &amp; financial Management</u></b> : Manpower planning, Recruitment and selection, Performance appraisal, Conduct rules & disciplinary proceedings, Training & development, Motivation, Leadership & Team Building. Budget, Budgetary process with special reference to Municipal Corporations, Performance budgeting, Zero-base budgeting, Audit, SAP system and its uses.
3)	<b><u>Project Planning &amp; Appraisal</u></b> : Project formulation & assessment, CPM & PERT operating requirement & cost viability of the project, PPP & BOT projects; Public Transport, Different authorities in planning and appraisal for Mumbai Metropolitan Area.
4)	<b><u>Disaster Management</u></b> : Principles and Techniques – Type of Disaster, Vulnerability of Mumbai to Natural & Manmade disaster, History and case study of disasters in Mumbai in last 25 years, Methods of disaster mitigation in context of Mumbai.
5)	<b><u>Urban Development</u></b> : Socio-cultural background of Mumbai city, Industrial Development, urbanization, Management of resources for urban life, slums and slum dwellers, Town Planning and development, Environmental, Public Health etc., specific problems of Mumbai & their remedies, Acts and Rules relating to them, SRA schemes, Human Development Index, JNNURM, sound pollution and related case studies & court cases, Encroachments on roads and footpaths and actions taken by BMC, FSI, CRZ, Illegal construction and regularisable construction.
6)	<b><u>Basic Principles of Law &amp; Judiciary</u></b> : Fundamental rights, Personal Laws, Equity & Jurisprudence, RTI, Human Rights, Principles of Natural Justice.

दिनांक – २४/८/२०१६

अवर सचिव  
महाराष्ट्र लोकसेवा आयोग