



GOVERNMENT OF JAMMU AND KASHMIR
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL KARGIL
OFFICE OF THE DEPUTY DIRECTOR EMPLOYMENT AND COUNSELING CENTRE,
(SECRETARY, DSSRB, LAHDC), KARGIL
(www.kargil.nic.in)

Subject: *Syllabus for written Examination (Descriptive / Objective) type for the post of Junior Assistant (District Cadre Posts) having Graduation as basic qualification:*

Unit-I GENERAL ENGLISH:

- i. Tenses.
- ii. Rearranging of jumbled sentences.
- iii. Narration.
- iv. Articles.
- v. Comprehension with blanks to be filled in with Phrases, pronouns, Homonyms / homophones.
- vi. Clauses.
- vii. Synonyms and Antonyms.
- viii. Pair of words and their use in meaningful sentences.
- ix. Idioms and Phrases.
- x. Uses of preposition.

Unit-II GENERAL KNOWLEDGE AND CURRENT AFFAIRS:

- i. Important dates in Indian History / Freedom struggle, different dates and events.
- ii. First in world (Adventure, Sports, Discoveries).
First in India (Adventure, Sports, Discoveries).
- iii. Popular names of Personalities (Religion, Politics, Scientific discoveries, Geographical, Sports, History).
- iv. The newspaper world – (Current dailies and weeklies of India).
- v. Books and Authors – General
- vi. Languages.
- vii. Capitals and Currencies.
- viii. United Nation Organization – Veto Powers
No. of Countries and its members.
Principal Organs and their functions.
- ix. SAARC, ASEAN.
- x. Every day science.

- xi. World famous awards- (1. in science)
(2. in Literature)
- xii. National Awards (1. in science)
(2. in Literature)
(3. in sports)
- xiii. The world of sports
- xiii. Climate and crops in India.
- xiv. Democratic Institutions.
- xv. Forms of Government.
- xvi. Political & Physical divisions of world and India.
- xvii. Important rivers and lakes in India.
- xviii. Current events of National and International Level.
- xix. Role of Mathematics in Economics.
- xx. Agriculture in economics developments, Industrialization and economics development.
- xxi. Indian Foreign trade.
- xxii. New economics reforms and growths of foreign trade.
- xxiii. Inflation – Concepts and types; causes and consequences.

Unit- III GENERAL KNOWLEDGE WITH SPECIAL REFERENCE TO J & k:

- i. Abbreviations, Important dates, popular names of personalities and their achievements / contributions (National and International).
- ii. Constitutions of J & K – Formation, Fundamental Rights, Directive Principles.
- iii. Weather, Climate, Crops, Means of transport.
- iv. Important power projects and their impact of economy.
- v. Rivers and lakes.
- vi. Important Tourists Destinations.
- vii. History of J & k State.
- viii. Historical places of the State and their importance.
- ix. RTI Act.
- x. Indus water treaty and its impact on State economy.

Unit- IV GENERAL SCIENCE:

- i. Various sources of energy, conventional source of energy; improvement in technology for using conventional source of energy (Biomass and wind energy).
- ii. Non-conventional source of energy (Solar energy , tidal energy).
- iii. Mechanics, Rest, Motion, Velocity, acceleration, Newton Law of Motion.
- iv. Voltage, Current, Resistance, Power, D.C Batteries.
- v. Waves, Light as wave, sound wave, transverse and longitudinal waves.
- vi. Structure of atom.
- vii. Solids, Liquids and gases.

- viii. Life Process: Nutrition and its types, respiration, Transportation of water, food and minerals in plants.
- ix. Vitamins – Diseases related to vitamins deficiency.
- x. Environmental pollutions.
- xi. Ecosystem- Its components, Food chains and Food webs.
- xii. Ozone layer, its depletions, Green House Effect.
- xiii. Importance of water in life.

Unit- V MENTAL ABILITY TEST:

- i. Number series.
- ii. Letter series.
- iii. Coding decoding.
- iv. Direction senses.
- v. Blood relations.
- vi. Mathematical reasoning.
- vii. Speed, Distance and Time.
- viii. Statements and conclusions.
- ix. Logical Reasoning.
- x. Mental reasoning.

Unit- VI COMPUTER APPLICATIONS:

- i. Fundamentals of computer science.
- ii. Hardware and software.
- iii. Input and output devices.
- iv. Operating system.
- v. M.S. Word, M.S. Excel, M.S. Access and PowerPoint presentation.
- vi. E-mail and Internet.

No: DDE-K/DSSRB/Jr. Assistant/syllabus/2016/116-117

Dated 23/04.2016


Secretary,

District Services Selection Recruitment, Board,
LAHDC, Kargil