

Syllabus for K.P.S.C. Examination to the post of Inspector of Cooperative Societies-in brief.

1. Cooperation:-

Origin of Cooperation-Principals of Cooperation - Cooperative movement in India-various stages of Cooperative Movement during plan period-National Bank for Agricultural and Rural Development (NABARD)-National Cooperative Development Corporation(NCDC)-International Cooperative Alliance (ICA)

2. Principles of Management:-

Nature and definition of Management: Functional aspects of management-Types of Organizations, advantages and disadvantages of bureaucratic organization-Decision making as an essential constituent of management- Making the effective decision importance of good communication, Methods of effective Communication; committees; Types and Functions- The Nature and Purpose of Control in Management; Principles of control; Requirements of an effective control system-Creativity in management – Social Responsibilities of management- An Analysis of the managerial mind : Managerial effectiveness

3. Organisational behaviour and Human Resource Management:-

Leadership and its effectiveness in organization-Managerial effectiveness-Definition, functions, HRM in Cooperative Sector – Man power planning, Organization Culture, Recruitment, Selection, Training and Development.

4. Agricultural Finance:-

Meaning, scope and significance-Credit needs of Indian agriculture- Classification of credit-Cost of credit, micro finance and group lending- Problems and issues in institutional agricultural credit system- Recent changes in financial sector influencing agricultural credit. Different loan repayment plans in agriculture.

5. Agricultural Marketing:-

Role of Government in agricultural marketing, Institutions involved in marketing- NDDDB, HOPCOMS, CAMPCO, Raitha Bazaar.

6. Accounts and Auditing:-

Accounts:

Fundamentals of book keeping, preparation of Trial Balance- Types of Errors, preparation of Receipts and payment, preparation of final accounts- Management accounting, definition / functions scope and difference between financial accounting and management accounting. Cost accounting-concept of costing- methods of costing and cost control techniques in cooperatives,

Audit:

Cooperative audit -definition, features, objectives, difference between cooperative audit and general audit, audit classification, internal check, internal audit and internal control.

7. Cooperative Law:-

Members rights and obligation- Registration of cooperative societies, properties and funds management of cooperative societies. Appropriation of net profit – type of meetings-Audit, inquiry, inspection and surcharge- Amendment of by-law-Settlement of disputes and appeals, revision and review- Karnataka Souharda Sahakari Act 1997- Silent features.- Multi state Cooperative Societies Act 2002- Silent Features.

8. Banking:-

Cooperative Banking, definition, functions, loans and advances and other functions. Banking Regulation Act (As Applicable to Cooperative societies) Management of reserves and surplus, investment of funds, prudential norms for income recognition-Assets classification and provisioning and other related matters- Management of Non-performing Assets and Non-performing Assets concepts and guidelines.

Extension teaching methods connected to agriculture: meaning, importance and their classification-individual contact methods, group contact methods and mass contact methods. Selection and Combinations of teaching methods.